



GRADING PERMIT APPLICATION

City of Lindale

P.O. Box 130 /105 Ballard Dr.

Lindale, TX 75771

Phone: 903-882-6861 Fax: 903-881-8170

Email: iselag@Lindaletx.gov

Application Date: _____

Permit # _____

Permit Fee: \$200.00

Project Location: _____

Property Owner: _____ Phone: _____

Address, City, State, Zip _____

Contractor(s) Performing Work: (Permit & Plans to be Posted on Job Site)

Company Name: _____

Address, City, State, Zip _____

Office: _____ Fax: _____ Email: _____

Project Description: _____

<p>Requires Approved Site Plan with Submission this application is for: (all that are applicable)</p> <p><input type="checkbox"/> Clearing <input type="checkbox"/> Excavation <input type="checkbox"/> Lot Grading <input type="checkbox"/> Other: _____</p>
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City of Lindale Zoning Ordinance

PART 3 SITE PLAN REVIEW. GRADING PERMITS AND BUILDING PERMITS

*Section 1-21 Site Plan Review

- (a) Except as otherwise provided by this section, an application for a grading permit shall not be accepted for filing under Section 1-23 and an application for a building permit shall not be accepted for filing under Section 1-25 until a Site Plan has been submitted to the Administrative Officer and reviewed in accordance with this Section.

Section 1-22 Grading Permit Required

- (a) Except as otherwise provided in this ordinance, a person shall not remove a Protected Tree or do any grading or excavation work without first obtaining a grading permit.
- (b) A grading permit is not required for grading or excavation work on a lot used as a Single-Family Dwelling, provided the work is not for the purpose of erecting, constructing, reconstructing or Structurally Altering a Building or other Structure.

A grading permit shall not be accepted for filing until a Site Plan has been submitted to the Administrative Officer and reviewed in accordance with this Section. Fees for Site Plan Review shall be established from time to time by the City Council. A Site Plan Review Fee shall be paid conjunction with the Grading Permit Fee. Permit fees double if started without a permit.

Applicant Name: _____ Cell: _____ Date: _____

Reviewed By: _____ Date: _____

☐ APPROVED ☐ DENIED Reason _____



OBTAINING A GRADING PERMIT

1. A grading permit application shall be filed with the Administrative Officer along with the appropriate fee. (Fees double if started without a permit)
2. The application shall state the name, address and telephone number of each owner of the lot, and the name, address and phone number of the contractor who is to perform the work, if the work is to be performed by someone other than the property owner.
3. A description of the grading or excavation to be performed shall be provided.
4. A grading permit shall be issued within 10 business days after it is filed with the Administrative Officer, provided the application is submitted in accordance with the City of Lindale Zoning Ordinance and not in conflict with any other provision of the Ordinance.
5. The application shall expire 45 days from the date it is filed if:
 - a. The Administrative Officer provides written notice to the applicant, not later than the 10th business day after the application has been filed specifying any fee or information required by the ordinance has not been provided.
 - b. The applicant fails to provide the appropriate fee and/or information within the specified time.